

BID INSTRUCTIONS

2025 AND 2026 PEOSTA MOWING SEASON

1. The attached contract and attachment #1/Bid Sheet comprise the bid documents and are to be returned to the City of Peosta, Clerk's Office, 7896 Burds Road, Peosta, IA 52068, properly executed **no later than noon, April 18, 2025**. Anything received after this date and time will not be considered.
2. It is the responsibility of the bidder to read and understand the bid document.
3. The City will conduct a tour of the 2025 and 2026 mowing locations, for bidders upon request.
4. The City reserves the right to waive technicalities and to reject any or all bids. The lowest bidder may not be awarded the contract if past failures, issues or concerns have been registered with the Development Department.

**ATTACHMENT #1 / BID SHEET
2025 AND 2026 PEOSTA MOWING SEASON**

BIDDERS INSTRUCTION

Bidders shall provide a separate, per time, price for each parcel identified on the mowing location map; however, the award will be based on the total price for all parcels. The bidder shall assume that all parcels are in a reasonably maintainable condition and that all parcels and all parcel components will require services each time. **The bidder is required to provide proof of insurance via a certificate of insurance evidencing compliance with the following requirements.**

1. **Commercial General Liability limits not less than \$1,000,000 each occurrence and \$2,000,000 aggregate.**
2. **Automobile Liability limits no less than \$1,000,000 per accident**
3. **Workers Compensation Employers Liability limits no less than \$500,000 each accident or injury**
4. **Umbrella or Excess Liability minimum of \$1,000,000 (This is optional but would be nice)**
5. **Contractor will provide the City with an endorsement for Waiver of Subrogation**
6. **Contractor will name the City as an additional insured**

Changes of the Agreement.

Approximate mowing frequency is once a week for approximately twenty-four (24) weeks, depending on weather.

LOCATIONS Bid Price Authorization	Bid Price	Authorization
	TOTAL BID \$ _____	\$ _____

Part II. * Note: Other lots or areas may be added upon mutual agreement.

If additional information is needed regarding the sites, contact Dean Ludwig, Public Works Director, at (563)-581-5551 or dludwig@cityofpeosta.org.

BIDDERS CERTIFICATION

The undersigned understands that within twenty-four (24) hours of being notified of contract award, and that bidder has read and understands the entire bid document.

_____ Signature	_____ Date
_____ Company Name	
_____ Address	

Telephone

Email